



## **Permanent Substitute Teacher**

*Charles Armstrong School unlocks the unique potential of students with dyslexia and related learning differences, changing the trajectory of their lives.*

Currently Charles Armstrong School is looking for a Permanent Substitute Teacher to cover all classrooms, on an as needed basis for both a short term and long term absences.

### **Position description:**

The Permanent Substitute Teacher will work in conjunction with a credentialed teacher, in a co-teaching model, to create an educational setting where students have the opportunity to fulfill their cognitive and social/emotional potential. Candidates will possess a knowledge base and passion for teaching students with dyslexia and related learning differences language

### **Primary Responsibilities:**

- Using direct instruction, teacher will implement differentiated instructional activities in both small and whole group settings that contribute to a climate where students are actively engaged in meaningful learning experiences.
- Identify, select, and modify instructional resources to meet the needs of students with varying backgrounds, learning styles, and learning needs.
- Use classroom management systems that are effective with students with learning differences.
- Provide a positive environment in which students are encouraged to be actively engaged in the learning process.
- Model professional and ethical standards when working with students, parents, peers, and community.
- Meets professional obligations through efficient work habits such as: meeting deadlines, honoring schedules, coordinating and planning.

### **Education, Certifications, and Work Related Experience:**

#### **Required**

- Valid teaching credential (Special Education certification or Master's Degree preferred)
- Three to five years of classroom teaching experience (preferred)
- Knowledge of multi-sensory teaching methodologies
- Experience with and understanding of children: Grades 2-8
- Understanding of interactive multisensory instructional strategies
- Training in a reading remediation and literacy program a plus

**Additional Skills:**

- Flexibility
- Excellent verbal and written communication skills
- Ability to work on a team
- Accepts responsibility and is self-motivated
- Demonstrates strong work ethic to achieve academic goals
- Displays effective multi-tasking and time management skills
- Ability to communicate with students, teachers and teaching partner
- Ability to form parent partnerships
- Strong organizational skills
- Willingness to work in a collaborative professional learning environment
- Experience with technology integration in the classroom

**Charles Armstrong School offers:**

- Competitive salaries commensurate with experience
- Team-teaching model
- Instructional coaches
- Professional development program
- Collaborative teaching environment with seasoned professionals

Direct resumes and cover letter to  
Hiring Committee  
[Hiringcommittee@charlesarmstrong.org](mailto:Hiringcommittee@charlesarmstrong.org)  
(650) 592-7570  
Charles Armstrong School

[1405 Solana Drive, Belmont, CA 94002](http://1405SolanaDriveBelmontCA94002)  
[www.charlesarmstrong.org](http://www.charlesarmstrong.org)

Charles Armstrong School is the premier school for children with dyslexia and related learning differences in the San Francisco Bay Area with a national reputation for excellence. Charles Armstrong School is a non-profit, independent, coeducational day school of approximately 230 students in grades 2-8. Charles Armstrong School is an Equal Opportunity Employer.

Charles Armstrong School admits students of any race, color, and national and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, national and ethnic origin or sex in the administration of its educational and employment policies, financial aid programs, and athletic and other school-administered programs. Inquiries concerning the application of Title IX and the Title IX regulations to the School may be referred to the Title IX Coordinator or to the Small Business Administration's Assistant Administrator for Equal Employment and Civil Rights Compliance. The School's Title IX Coordinator can be contacted as follows:

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