



CHARLES  
**ARMSTRONG**  
SCHOOL

May 19, 2017



Armstrong Class of 2013 attended last night's  
Class of 2017 Armstrong Reception.

**REMINDER:**

Conferences begin next week. Early Dismissal Monday through Friday.  
12:45PM for Lower School, 1:00PM for Middle School.



**Important Upcoming Dates:**

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Celebrating 50 Years



Did you know Charles Armstrong School is turning 50 soon?

Current parents are invited to preview plans for the 50<sup>th</sup> celebration.

The Development Team will provide a short update on Wednesday, May 24 in the library

May 18-24	<ul style="list-style-type: none"> <li>• Art Show</li> </ul>
May 21-25	<ul style="list-style-type: none"> <li>• 8th Gr. Graduation Trip to Washington</li> </ul>
May 22-26	<ul style="list-style-type: none"> <li>• Parent Conferences 2-7 Grades</li> <li>• 12:45PM Early Dismissal (L.S.)</li> <li>• 1:00PM Early Dismissal (M.S.)</li> </ul>
May 26	<ul style="list-style-type: none"> <li>• Free Dress</li> </ul>
May 29	<ul style="list-style-type: none"> <li>• Memorial Day- No School</li> </ul>
May 31	<ul style="list-style-type: none"> <li>• Awards Assembly (8:30-10:00am)</li> </ul>
May 31- June 2	<ul style="list-style-type: none"> <li>• Parent Conferences 8th Grade</li> </ul>

at 8:30.  
Coffee will be available at 8:15.  
RSVP by [clicking here](#).

**Volunteers Needed**

We will be honoring our graduating 5th and 8th graders on Monday, June 5th and Tuesday, June 6th, respectively. Armstrong hosts a breakfast in honor of the students and their families and will need parents to help with serving, set-up and clean up. All food and decorations will be provided. We are in need of volunteers to help out Friday, June 2nd for set up from 8:15am-12:00pm. On both Monday, June 5th and Tuesday, June 6th from 7:30am-11:30am, we will need help serving food and cleaning up. If you would like to join in on the fun, please contact Barbara Thayer ext. 1278 in Student Services to volunteer or obtain more details.

**CAPSO Corner:**

Please Save the Date of Sunday, June 4. It is "Armstrong Day at the SJ Giants' Stadium" - 1 pm game. It is going to be a fabulous day at the ballpark with the Armstrong Community. More details to come!

Warmly,  
Margie Curran & Katie Storey  
CAPSO Co-Chairs

[lackofslp@aol.com](mailto:lackofslp@aol.com)  
[katie\\_crocker@yahoo.com](mailto:katie_crocker@yahoo.com)

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### SMART Tuition

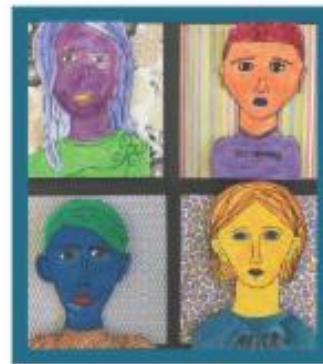
Thank you to all the Armstrong families as we work together to transition to SMART tuition, our new tuition billing and online payment system. This new system will provide families with easy

visibility into their Armstrong tuition and non-tuition payments, and will significantly improve the efficiency of the Armstrong business office. All payments this upcoming school year will be through this system, so please make sure you are registered using the following steps.

1. Go to the Smart Parent Login page: <https://parent.smarttuition.com/>
2. Click on "First time user?" in the green box
3. To find your account, you will need **two** of the following:
  - email address used to set up Smart account
  - telephone number entered at account setup
  - Family ID that was assigned at account setup

Please keep in mind that any payments due for the current school year should still be paid directly to Armstrong. We are here to help you if you need any assistance. If you have any tuition billing questions, contact Madonna Uyenoyama at (650) 592-7570 ext. 1228 or email [muyenoyama@charlesarmstrong.org](mailto:muyenoyama@charlesarmstrong.org).

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## CELEBRATION OF THE VISUAL ARTS

**Charles Armstrong School**  
Opening Reception May 18th 3:00-5:00 pm

- Visual Art Exhibit located in the multipurpose room
- All 2nd-6th grade students will have work on display
- All middle school elective art students will have work on display
- Light snacks and drinks provided
- Interactive Mini Golf Course created by 5th grade students
- Family and friends welcome

Show will be up May 18th (3:00 pm) - May 24th

**CHARLES ARMSTRONG SCHOOL**  
**2017 Summer Camp Calendar**  
 July 5—July 28

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
2	3	4 <b>4TH OF JULY</b> NO CAMP 	5 <b>FUN ON CAMPUS</b> Introduction to camp! Pick up at Armstrong @ 4:30pm	6 <b>FUN ON CAMPUS</b>  Crazy Hat & Hair Day! Pick up at Armstrong @ 4:30pm	7 SF Zoo  Return/Pick up at Belmont Train Station at 5:00pm	8
9	10 <b>SWIM DAY</b> @ Carlmont High School *Wild Life Associates Pick up at Armstrong @ 4:30pm	11 <b>FUN ON CAMPUS</b> Pick up at Armstrong @ 4:30pm	12 <b>BOWLING</b> @ Classic Bowl  Pick up at Armstrong @ 4:30pm	13 <b>FUN ON CAMPUS</b> Sports Gear Day!  Pick up at Armstrong @ 4:30pm	14 Academy of Sciences, San Francisco  Return/Pick up at Belmont Train Station at 5:00pm	15
16	17 <b>SWIM DAY</b> @ Carlmont High School *Movie Day Pick up at Armstrong @ 4:30pm	18 <b>FUN ON CAMPUS</b> Pick up at Armstrong @ 4:30pm	19 <b>ROCKIN' JUMP,</b> San Carlos  Pick up at Armstrong @ 4:30pm	20 <b>FUN ON CAMPUS</b>  Superhero Day! Pick up at Armstrong @ 4:30pm	21 Aqua Adventure  Return/Pick up at Belmont Train Station at 5:00pm	22
23	24 <b>SWIM DAY</b> @ Carlmont High School *Carnival Day Pick up at Armstrong @ 4:30pm	25 <b>FUN ON CAMPUS</b> Pick up at Armstrong @ 4:30pm	26 <b>GIANTS GAME</b>  Return/Pick up at Belmont Train Station at 5:00pm	27 <b>FUN ON CAMPUS</b>  BBQ Day! Pick up at Armstrong @ 4:30pm	28 SANTA CRUZ  Return/Pick up at Belmont Train Station at 6:30pm	30

**Future Dates for 2017-2018 School Year**

Dear Parents,

We are finalizing our calendar for next year, but wanted to let you know the following dates:

- First Day of School – Tuesday, September 5, 2017
- Back to School Night-Lower School – Monday, September 18, 2017
- Back to School Night-Middle School – Tuesday, September 19, 2017
- Winter Break early dismissal - Friday, December 15, 2017  
Winter Break - Monday, December 18, 2017 - Monday, January 1, 2018 (school resumes Tuesday, January 2nd)
- February Break early dismissal – Friday, February 16, 2018  
February Break - Monday, February 19 – Friday, February 23, 2018
- Spring Break – Friday, March 30 (Good Friday) – Friday, April 6, 2018
- Graduation – Friday, June 8, 2018
- Last Day of School/early dismissal – Friday, June 8, 2018

We will be sending the full calendar shortly.

**Please note the following:**

- 1 - Parent Conferences- our pilot was very successful and we will be moving forward next year with school closure for the 2-1/2 day conferences.  
This will occur three times during the school year.
- 2 - We are restructuring our first week of school.  
Tuesday, September 5<sup>th</sup> and Wednesday, September 6<sup>th</sup> will be minimum days.  
Thursday, September 7<sup>th</sup> and Friday, September 8<sup>th</sup> will be full days.  
September conferences will occur at the end of the month.
- 3 - Wednesdays will remain our early dismissal day.

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## **Summer School and Summer Camp Registration**

*As a reminder, in order to ensure availability for your child, please register and make payment for the Charles Armstrong Summer School Program as soon as possible.* Registration has opened to the outside community. Enrollment will then be contingent upon space available. You may register now by clicking [here](#) and completing the registration form. \*Full payment is due at the time of registration.

### **Dates of Summer School: July 5, 2017 - July 28, 2017 for rising 2nd-7th graders**

Morning Academic Program - includes Language Arts, Math and Strength-Based classes  
8:30 - 12:30, Monday -Friday  
Tuition is \$2,750

Afternoon Camp Program

12:30pm - 4:30pm, Monday - Friday

Tuition is \$1,650

The afternoon camp may only be selected when enrolling in the Morning Academic Program.

\*If you are currently awarded financial aid with Charles Armstrong, your child's summer school tuition will also be eligible for financial aid at the percentage rate of your current award. If this applies to your family, please contact Madonna Uyenoyama in the business office at 650-592-7570 x1228 to assist you in calculating your summer school tuition payment. For any other questions regarding Summer School, please contact Regina Lewis at 650-592-7570 x 1234



### ATTENTION PARENTS:

Please sign into Student Services prior to going to your child's classroom or anytime you're on campus.

You are required to sign in at Student Services for safety reasons. Also, we appreciate knowing ahead of time if your child needs to leave early. This will help minimize interruptions during the school days.

Thank you!

### Lost & Found:



Please write your child's name and classroom # on all sweatshirts and jacket!!

Each week the bin is emptied. Labeled clothing is washed and returned to the classrooms. Clothing that is not labeled is donated to the Uniform Bank.

### Attendance:

Please remember to phone in your child's absence to the Attendance Line at 650-592-7570 Option 1 by 9:00am each day your child is absent, going to be late, or out of the classroom for testing or vacation. Please State:

- 1) Child's Name
- 2) Child's Classroom
- 3) Reason for Absence

### Important Safety Reminder:

For the safety of our students, please remember they must exit your car at drop-off only from the passenger side.



Please **DO NOT**

use cell phones when driving onto  
campus.

### After School Care

**The After School Care Coordinators are:**  
Jennifer( Mon. Tues. Thurs.), Patrick ( Tues.-  
Thurs.) and Meghan (Mon., Wed., Fri.)

**Lower School Location:**  
Armstrong Campus Library

**Middle School Location:** Room 20

**Hours:** 2:45-5:30 pm M,T,TH, & F  
12:45-5:30 pm Wednesdays or Conference  
Days

**Contact Number:** 650-730-6152 Please call  
this number after 4:00pm to reach Aftercare.  
The School office closes at 4:00pm.

### Team Teaching

In support of the teaming initiative at  
Armstrong, we ask that when you send an email  
to your child's teacher please include all  
the teachers in your child's classroom. You can  
find their names from the class placement list  
emailed to you  
this summer.

**How to Email a teacher:**  
Use their first initial and full  
last name +@charlesarmstrong.org

**How to Email teachers by room:**  
Example: all teachers in room 4=  
Room04Teachers@charlesarmstrong.org